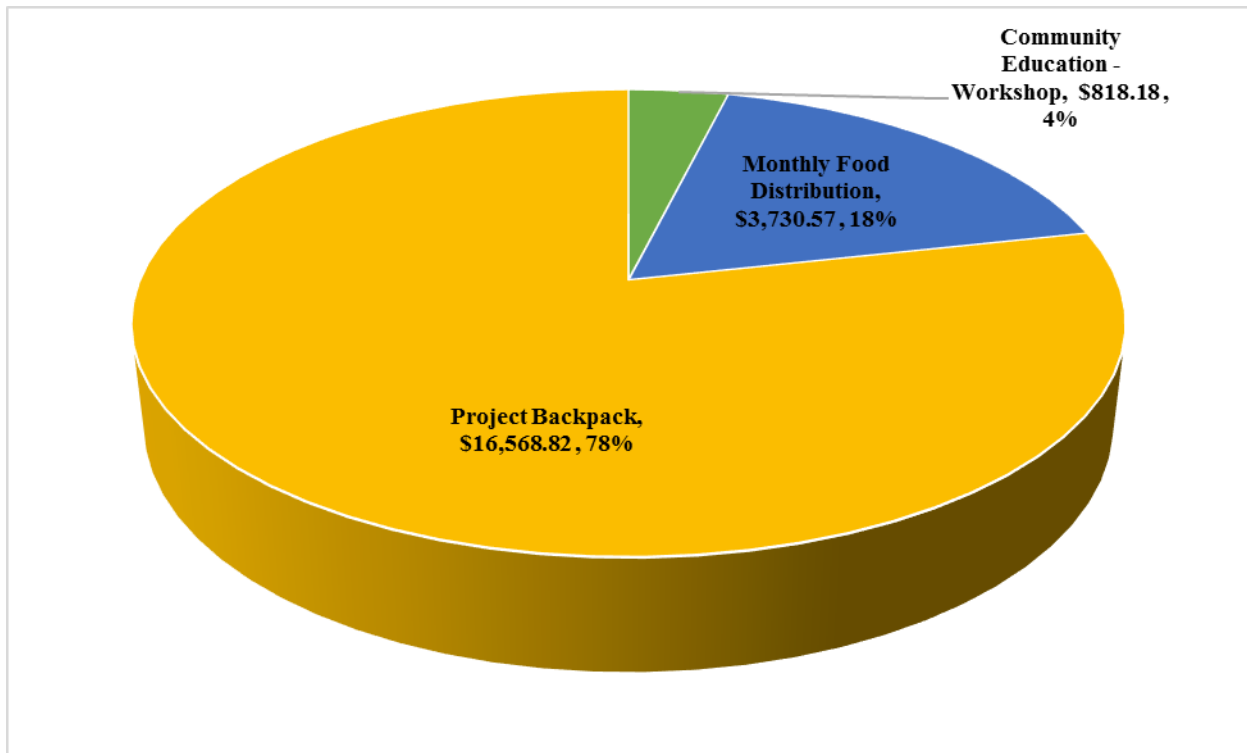


During 2017-2018, the Union of North American Vietnamese Student Associations (UNAVSA) Collective Philanthropy Project (CPP) raised a total of \$91,174.96 for Catalyst Foundation and their project, Project Backpack. Since then, UNAVSA CPP and Catalyst Foundation have been working together to ensure the donations are utilized to provide support for the Raglai community in Ninh Thuan.

As of February 26, 2018, UNAVSA CPP has made the second installment payment (2 out of 5) of \$35,215 to Catalyst Foundation. As of April 1, 2018, Catalyst Foundation has utilized the total amount. During the second wave, the donated amount was used to support the project in the following areas:



Utilizing the money provided by UNAVSA, Catalyst Foundation constructed and furnished a new primary school for the Raglai community.

For more about the work Catalyst Foundation does, please visit their website at: [www.catalystfoundation.org](http://www.catalystfoundation.org).

As we continue to work with Catalyst Foundation, UNAVSA will provide updates to our members regarding their progress on Project Backpack. For a copy of the audit report with a breakdown of all invoices and funds utilized, please contact me directly at [sarah.vuong@unavsa.org](mailto:sarah.vuong@unavsa.org)

Please feel free to provide me with any questions or feedback regarding this update on our previous beneficiary.

**Sarah Vuong**

*CPP Audit Director*

UNAVSA | Union of North American Vietnamese Student Associations

Liên Hội Sinh Viên Việt Nam Bắc Mỹ Châu

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[www.unavsa.org](http://www.unavsa.org)

It starts with yo**UNAVSA**.

# CPP Audit Report

## Catalyst Foundation

### Wave 2



## **1) Introduction:**

Founded in 1999, Catalyst Foundation is a humanitarian organization focused on improving the lives of orphaned, abandoned, and homeless children in Vietnam. Their mission is to “help build communities in Vietnam to fight human trafficking.” Over the years, Catalyst Foundation has worked in the provinces of Vinh Long (1999-2002), Binh Thuan (1999-2002), Ho Chi Minh City (Saigon) (2003-2006), Dong Thap (2005-2010), Kien Giang (2006–2013), and in Ninh Thuan (2013-Present). From 2006-2008, Catalyst Foundation partnered with Lutheran Social Service Minnesota to facilitate international adoptions from Vietnam. Catalyst Foundation also sponsors an annual Vietnam Culture Camp and Cultural Tour to promote Vietnamese culture to families that have adopted children from Vietnam

Today, using a holistic community development approach, Catalyst Foundation addresses some of the root causes of child trafficking. They also raise awareness, provide access to school and increase economic opportunities for over 200 children and their families in Ninh Thuan province.

## **2) Catalyst Foundation’s Progress Report of Project Backpack:**

1. New Primary School
  - a. Constructed a new primary school that will be used by 250 students from Kindergarten to 5<sup>th</sup> grade.
2. Classroom Furniture/Equipment
  - a. Furnished twelve classrooms
3. Office Furniture/Equipment
  - a. Furnished 2 offices

## **3) Fund Overview**

### **Allocation of Funds:**

- Wave 1 Installment Amount – \$35,215.00
- Wave 1 Utilized Amount - \$42,278.79

\* Please be advised payment and audit schedules may be subject to change.

<b>Payment Schedule</b>		
<b>Release</b>	<b>Amount</b>	<b>Status</b>
1/29/2018	\$20,056.99	Paid
2/26/2018	\$35,215.00	Paid
4/26/2018	\$23,448.99	Unpaid
6/27/2018	\$6,226.99	Unpaid
8/28/2017	TBD	Unpaid
<b>Total</b>	<b>\$91,174.96</b>	

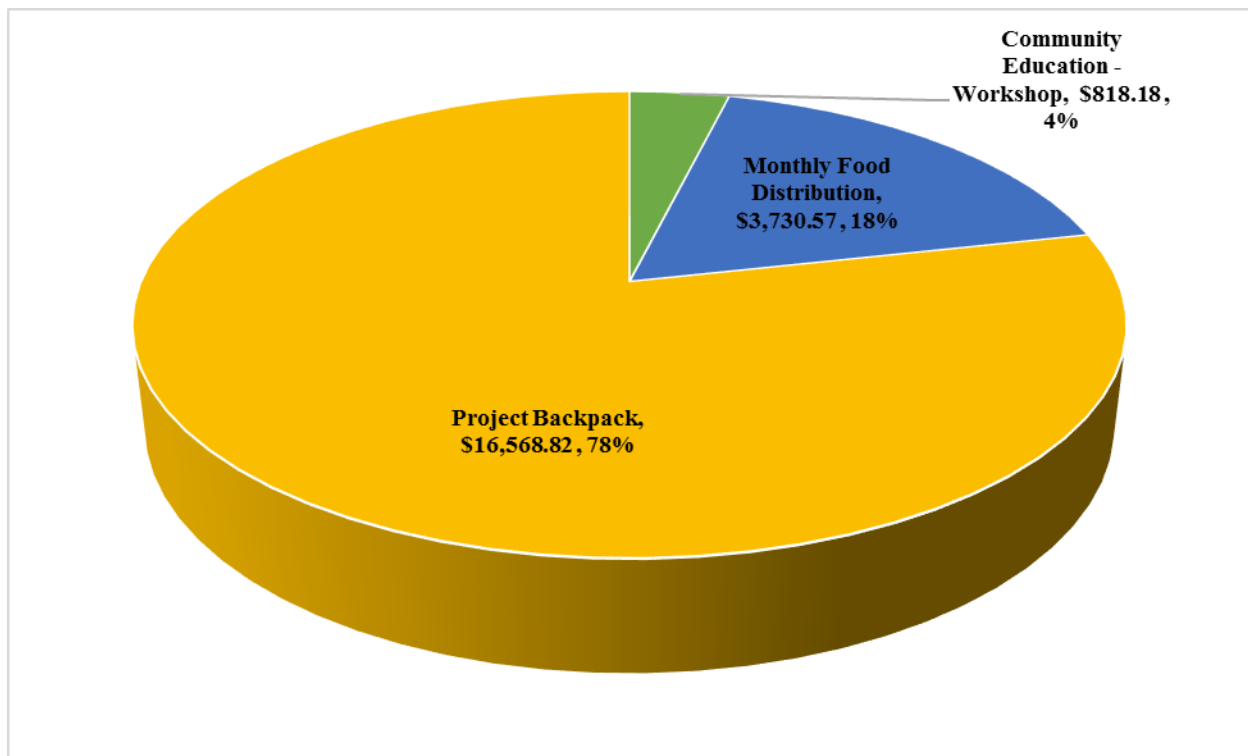
<b>Audit Schedule</b>	
<b>Audit Date</b>	<b>Status</b>
3/31/2018	Completed
4/30/2018	Completed
6/30/2018	N/A
8/31/2018	N/A
10/31/2018	N/A

#### 4) Fund Breakdown:

<b>Program Breakdown</b>	<b>Total (USD)</b>
Community Education - Workshop	\$ 818.18
Monthly Food Distribution	\$ 3,730.57
Project Backpack	\$ 16,568.82
<b>Grand Total</b>	<b>\$ 21,117.57</b>

#### 5) Spending Summary:

Total usage for Wave 2



<b>Itemized Breakdown</b>	<b>Total (USD)</b>
10kg rice bags	\$ 16.36
25kg rice bags	\$ 27.27
Beverages	\$ 872.73
Clay (art)	\$ 227.27
Contact notebook	\$ 181.82
Cooking oil	\$ 259.09
Decoration	\$ 227.27
Fish sauce	\$ 122.73
Food	\$ 1,863.64
Independent Contractor Fee	\$ 818.18
Laundry Detergent	\$ 109.09
MT notebook	\$ 454.55
Mung Beans	\$ 194.32
Notebooks & pens	\$ 1,136.36
PE uniform	\$ 4,223.36
Prints/Publications	\$ 2,909.09
Ramen Noodles	\$ 511.36
Rice	\$ 1,978.98
State Insurance	\$ 2,609.09
Sticky rice	\$ 511.36
Teacher Fund	\$ 1,363.64
Testing paper	\$ 340.91
Writing workbook - Level 1 & 2	\$ 159.09
<b>Grand Total</b>	<b>\$ 21,117.57</b>

## 6) Future Initiatives:

Catalyst Foundation's future initiatives include:

- Construction of a new primary school
- Providing additional community education workshops
- Providing medical and dental visits
- Providing vocational training

## Appendix

### Detailed Breakdown:

\*A full detail breakdown is available at request

Date	Category	Category Breakdown	Quantity	Unit Price	Total Amount (USD)
8/1/2017	Project Backpack	State Insurance	100.00	70,000.00	\$ 318.18
8/1/2017	Project Backpack	Food	100.00	50,000.00	\$ 227.27
8/1/2017	Project Backpack	Decoration	100.00	10,000.00	\$ 45.45
8/1/2017	Project Backpack	Notebooks & pens	100.00	50,000.00	\$ 227.27
8/1/2017	Project Backpack	Contact notebook	100.00	8,000.00	\$ 36.36
8/1/2017	Project Backpack	Testing paper	100.00	15,000.00	\$ 68.18
8/1/2017	Project Backpack	Writing workbook - Level 1 & 2	100.00	7,000.00	\$ 31.82
8/1/2017	Project Backpack	MT notebook	100.00	20,000.00	\$ 90.91
8/1/2017	Project Backpack	Clay (art)	100.00	10,000.00	\$ 45.45
8/1/2017	Project Backpack	Teacher Fund	100.00	60,000.00	\$ 272.73
8/1/2017	Project Backpack	Prints/Publications	64.00	200,000.00	\$ 581.82



8/1/2017	Project Backpack	State Insurance	64.00	70,000.00	\$	203.64
8/1/2017	Project Backpack	Food	64.00	50,000.00	\$	145.45
8/1/2017	Project Backpack	Beverages	64.00	60,000.00	\$	174.55
9/1/2017	Project Backpack	State Insurance	100.00	70,000.00	\$	318.18
9/1/2017	Project Backpack	Food	100.00	50,000.00	\$	227.27
9/1/2017	Project Backpack	Decoration	100.00	10,000.00	\$	45.45
9/1/2017	Project Backpack	Notebooks & pens	100.00	50,000.00	\$	227.27
9/1/2017	Project Backpack	Contact notebook	100.00	8,000.00	\$	36.36
9/1/2017	Project Backpack	Testing paper	100.00	15,000.00	\$	68.18
9/1/2017	Project Backpack	Writing workbook - Level 1 & 2	100.00	7,000.00	\$	31.82
9/1/2017	Project Backpack	MT notebook	100.00	20,000.00	\$	90.91
9/1/2017	Project Backpack	Clay (art)	100.00	10,000.00	\$	45.45
9/1/2017	Project Backpack	Teacher Fund	100.00	60,000.00	\$	272.73
9/1/2017	Project Backpack	Prints/Publications	64.00	200,000.00	\$	581.82
9/1/2017	Project Backpack	State Insurance	64.00	70,000.00	\$	203.64
9/1/2017	Project Backpack	Food	64.00	50,000.00	\$	145.45

9/1/2017	Project Backpack	Beverages	64.00	60,000.00	\$	174.55
10/1/2017	Project Backpack	State Insurance	100.00	70,000.00	\$	318.18
10/1/2017	Project Backpack	Food	100.00	50,000.00	\$	227.27
10/1/2017	Project Backpack	Decoration	100.00	10,000.00	\$	45.45
10/1/2017	Project Backpack	Notebooks & pens	100.00	50,000.00	\$	227.27
10/1/2017	Project Backpack	Contact notebook	100.00	8,000.00	\$	36.36
10/1/2017	Project Backpack	Testing paper	100.00	15,000.00	\$	68.18
10/1/2017	Project Backpack	Writing workbook - Level 1 & 2	100.00	7,000.00	\$	31.82
10/1/2017	Project Backpack	MT notebook	100.00	20,000.00	\$	90.91
10/1/2017	Project Backpack	Clay (art)	100.00	10,000.00	\$	45.45
10/1/2017	Project Backpack	Teacher Fund	100.00	60,000.00	\$	272.73
10/1/2017	Project Backpack	Prints/Publications	64.00	200,000.00	\$	581.82
10/1/2017	Project Backpack	State Insurance	64.00	70,000.00	\$	203.64
10/1/2017	Project Backpack	Food	64.00	50,000.00	\$	145.45
10/1/2017	Project Backpack	Beverages	64.00	60,000.00	\$	174.55
11/1/2017	Project Backpack	State Insurance	100.00	70,000.00	\$	318.18

11/1/2017	Project Backpack	Food	100.00	50,000.00	\$ 227.27
11/1/2017	Project Backpack	Decoration	100.00	10,000.00	\$ 45.45
11/1/2017	Project Backpack	Notebooks & pens	100.00	50,000.00	\$ 227.27
11/1/2017	Project Backpack	Contact notebook	100.00	8,000.00	\$ 36.36
11/1/2017	Project Backpack	Testing paper	100.00	15,000.00	\$ 68.18
11/1/2017	Project Backpack	Writing workbook - Level 1 & 2	100.00	7,000.00	\$ 31.82
11/1/2017	Project Backpack	MT notebook	100.00	20,000.00	\$ 90.91
11/1/2017	Project Backpack	Clay (art)	100.00	10,000.00	\$ 45.45
11/1/2017	Project Backpack	Teacher Fund	100.00	60,000.00	\$ 272.73
11/1/2017	Project Backpack	Prints/Publications	64.00	200,000.00	\$ 581.82
11/1/2017	Project Backpack	State Insurance	64.00	70,000.00	\$ 203.64
11/1/2017	Project Backpack	Food	64.00	50,000.00	\$ 145.45
11/1/2017	Project Backpack	Beverages	64.00	60,000.00	\$ 174.55
12/1/2017	Project Backpack	State Insurance	100.00	70,000.00	\$ 318.18
12/1/2017	Project Backpack	Food	100.00	50,000.00	\$ 227.27
12/1/2017	Project Backpack	Decoration	100.00	10,000.00	\$ 45.45

12/1/2017	Project Backpack	Notebooks & pens	100.00	50,000.00	\$ 227.27
12/1/2017	Project Backpack	Contact notebook	100.00	8,000.00	\$ 36.36
12/1/2017	Project Backpack	Testing paper	100.00	15,000.00	\$ 68.18
12/1/2017	Project Backpack	Writing workbook - Level 1 & 2	100.00	7,000.00	\$ 31.82
12/1/2017	Project Backpack	MT notebook	100.00	20,000.00	\$ 90.91
12/1/2017	Project Backpack	Clay (art)	100.00	10,000.00	\$ 45.45
12/1/2017	Project Backpack	Teacher Fund	100.00	60,000.00	\$ 272.73
12/1/2017	Project Backpack	Prints/Publications	64.00	200,000.00	\$ 581.82
12/1/2017	Project Backpack	State Insurance	64.00	70,000.00	\$ 203.64
12/1/2017	Project Backpack	Food	64.00	50,000.00	\$ 145.45
12/1/2017	Project Backpack	Beverages	64.00	60,000.00	\$ 174.55
7/26/2017	Project Backpack	PE uniform	165.00	310,000.00	\$ 2,325.00
7/26/2017	Project Backpack	PE uniform	165.00	28,000.00	\$ 210.00
7/26/2017	Project Backpack	PE uniform	165.00	220,000.00	\$ 1,650.00
7/26/2017	Project Backpack	PE uniform	1.00	844,000.00	\$ 38.36
8/1/2017	Community Education - Workshop	Independent Contractor Fee	1.00	3,000,000.00	\$ 136.36

9/1/2017	Community Education - Workshop	Independent Contractor Fee	1.00	3,000,000.00	\$	136.36
10/1/2017	Community Education - Workshop	Independent Contractor Fee	1.00	3,000,000.00	\$	136.36
8/1/2017	Community Education - Workshop	Independent Contractor Fee	1.00	3,000,000.00	\$	136.36
9/1/2017	Community Education - Workshop	Independent Contractor Fee	1.00	3,000,000.00	\$	136.36
10/1/2017	Community Education - Workshop	Independent Contractor Fee	1.00	3,000,000.00	\$	136.36
8/4/2017	Monthly Food Distribution	Ramen Noodles	50.00	75,000.00	\$	170.45
8/4/2017	Monthly Food Distribution	Cooking oil	50.00	38,000.00	\$	86.36
8/4/2017	Monthly Food Distribution	Fish sauce	50.00	18,000.00	\$	40.91
8/4/2017	Monthly Food Distribution	Rice	1,075.00	13,500.00	\$	659.66
8/4/2017	Monthly Food Distribution	Mung Beans	50.00	28,500.00	\$	64.77
8/4/2017	Monthly Food Distribution	Sticky rice	250.00	15,000.00	\$	170.45
8/4/2017	Monthly Food Distribution	Laundry Detergent	50.00	16,000.00	\$	36.36
8/4/2017	Monthly Food Distribution	10kg rice bags	100.00	1,200.00	\$	5.45
8/4/2017	Monthly Food Distribution	25kg rice bags	100.00	2,000.00	\$	9.09
9/1/2017	Monthly Food Distribution	Ramen Noodles	50.00	75,000.00	\$	170.45
9/1/2017	Monthly Food Distribution	Cooking oil	50.00	38,000.00	\$	86.36

9/1/2017	Monthly Food Distribution	Fish sauce	50.00	18,000.00	\$ 40.91
9/1/2017	Monthly Food Distribution	Rice	1,075.00	13,500.00	\$ 659.66
9/1/2017	Monthly Food Distribution	Mung Beans	50.00	28,500.00	\$ 64.77
9/1/2017	Monthly Food Distribution	Sticky rice	250.00	15,000.00	\$ 170.45
9/1/2017	Monthly Food Distribution	Laundry Detergent	50.00	16,000.00	\$ 36.36
9/1/2017	Monthly Food Distribution	10kg rice bags	100.00	1,200.00	\$ 5.45
9/1/2017	Monthly Food Distribution	25kg rice bags	100.00	2,000.00	\$ 9.09
10/6/2017	Monthly Food Distribution	Ramen Noodles	50.00	75,000.00	\$ 170.45
10/6/2017	Monthly Food Distribution	Cooking oil	50.00	38,000.00	\$ 86.36
10/6/2017	Monthly Food Distribution	Fish sauce	50.00	18,000.00	\$ 40.91
10/6/2017	Monthly Food Distribution	Rice	1,075.00	13,500.00	\$ 659.66
10/6/2017	Monthly Food Distribution	Mung Beans	50.00	28,500.00	\$ 64.77
10/6/2017	Monthly Food Distribution	Sticky rice	250.00	15,000.00	\$ 170.45
10/6/2017	Monthly Food Distribution	Laundry Detergent	50.00	16,000.00	\$ 36.36
10/6/2017	Monthly Food Distribution	10kg rice bags	100.00	1,200.00	\$ 5.45
10/6/2017	Monthly Food Distribution	25kg rice bags	100.00	2,000.00	\$ 9.09

	VND to USD @ VND 22,000 = \$1				
	<b>Total</b>				<b>\$ 21,117.57</b>